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| **CYNGOR CYMUNED TREGOLWYN**  **COLWINSTON COMMUNITY COUNCIL**  **MINUTES of ORDINARY MEETING**  Minutes of the meeting held on Monday 19th May 2025 at 7:00PM in Colwinston Village Hall. | | |
|  | | **Action** |
| **1.** | **Attendance:** The following members were present:Cllr G.Jones (Chairman), Cllr’s C. Nightingale, K.Jacobs, E.Lewis, C.Hadley, B Morris  Also present: VoGC Cllr C.Cave, J.Egan (Clerk), one member of the public.  **Apologies:**  H.Thomas (Deputy Chairman), PCSO A.Stone and Emma Farnham VoGC Greenlinks Manager |  |
| **2.** | **Declaration of Members’ Interests** in the business to be discussed: None |  |
| **3.** | **The minutes of the ordinary meeting** held on 28th April 2025 were received and agreed for accuracy. The minutes were proposed by Cllr E.Lewis and seconded by Cllr C.Nightingale and agreed by all members. |  |
| **4.** | **Matters arising** from minutes of meeting on 28th April 2025.The Council agreed:   * Item 11 was covered in the Agenda items. * Item 4: (under Item 12) It was not possible for Richard Morgan to undertake clearing works prior to 9th May 2025 in the Wild Flower Meadow area of the Old Ford. Other dates will need to be agreed for this work to be undertaken. * Item 7: The Clerk did contact the VoGC Planning Department and talked (01.05.25) to Marc Stephens, Senior Planner (Appeals and Enforcement), Regeneration and Planning. Mr Stephens was confident that the Coffin Stile had been rebuilt according to the required standard, using appropriate materials. Since this conversation there was an email (01/05/25) from Marc Stephens to VoGC Cllr C.Cave where Mr Stephens states:   “As you will know, the enforcement notice (ref: ENF/2019/0249/CCC [A]) required the wall and stile to be reconstructed as it was prior to demolition, in the same Liassic Limestone materials to match. I am pleased to be able to confirm that the stile has now been rebuilt in limestone, however it was considered reasonable to allow the retention of the wider field access, in order to enable the larger farm vehicles and machinery used today to access the field and work the land.”    “Given the main reason for issuing the enforcement notice was due  to the loss of the stile, which has now been reinstated, it is not  considered expedient to take any further action in relation to the  existing gated field access for the reasons mentioned above.  Therefore, the enforcement case will be closed.   * Item 9: As requested in the April meeting, the Clerk did email (01/05.25) WLDS asking the printing company to invoice the Council for printing support of the Village Newsletter on a quarterly basis. No reply was received, but the monthly invoice has not arrived. * Item 11: Cllr C.Nightingale confirmed that contact has been made with the Litter Picking Team, after Cllr E.Lewis had sent the contact details for the team. * Item 12: The Council have agreed a sum of £500 towards the planting of bluebell bulbs in the woodland in the Old Ford area. This sum has been supported by very generous donations from the village community, which now totals £1223. After a discussion about how the donations should be spent it was agreed that :   + £760 will be initially spent to purchase bulbs. This will be paid to Wildwood Bluebells by bank card. This is £500 from the Council and £260 from donations.   + The Council will seek another invoice to allow the remaining £963 of donations to be spent to on bluebells, in line with the intention of the donations.   The initial £760 will be paid using the Council bank card and the meeting agreed that the card can be used on this occasion in excess of the limited spend of £500.   * Item 14: The Clerk sent in the Council comment of no objection to the Planning Application 2025/00349/FUL(HUD). * Item 15: As requested in the April meeting, the Clerk has now removed the auto reply from the Council email system. This will provide extra security against potential scam activity. |  |
| **5.** | **Greenlinks Community Transport**  Unfortunately, Emma Farnham (Greenlinks Manager, Public Transport  Vale of Glamorgan Council) was unable to get to our meeting, it is difficult for Emma to attend in an evening as she has another role. Emma asked if there were any meetings that take place in the daytime.  The Clerk was asked to contact Emma Farnham and ask her availability to meet e.g. dates and times. Cllr G. Jones said he will meet Emma if a meeting can be organised. | **CLK** |
| **6.** | **Community Police Matters:** PCSO A.Stone was unable to attend this meeting, but sent a report by email (19.05.25):  There were no crimes reported in the Colwinston area during the period since the previous Council meeting. |  |
| **7.** | **Public Question Time:** There was one member of public present in the meeting. One point was raised:  Asked if the Council could report on the Village Hall roof. Cllr G.Jones said the roof was really a question for the Village Hall Group. However, Cllr Jones and Cllr Nightingale did advise that the roof was under consideration for repair by the VoGC. There will be a public meeting about the hall on the 11th June 2025 and all questions would be dealt with in more detail. |  |
| **8.** | **Vale of Glamorgan Matters:**  **The VoGC May 2025 Report** received by email (05.05.25) from VoGC Cllr C.Cave and then circulated to all members (06.05.25). Members were asked to read the report and note the Local Matters from the report, there were no questions raised.  **Local Matters** Colwinston/Llangan/Llandow – Local Democracy Boundary Commission review of Town and Community Councils – dbcc.gov.wales Vale of Glamorgan Community Review – Final Recommendations are for the merging local Community Councils - Llangan and Colwinston (7 cllrs) Llandow, Llanminhangel, Llysworney, Llanfair, St Hilary and Llanmaes (13 Cllrs)Colwinston/Llangan/Llandow – Llanmaes Community Council raised objections to building a Lidl’s store outside of the VoG’s LDP on a greenfield site – representation can be made to Rebecca Evan planning minister at Welsh Government correspondence [Rebecca.Evans@gov.Wales](mailto:Rebecca.Evans@gov.Wales)Adoption of the vines– further contact made with Miles Punter (easements signed) waiting confirmation from Persimmon Homes.  * Colwinston – Village Hall roof repairs and possible transfer of assets - ongoing * Colwinston – Clarification of the VoG C’s public Space Protection Order – dog fouling in public open spaces – information provided and consultation likely in coming months - ongoing * Colwinston – Coffin Sile –reinstate by April 2025 – completed * Colwinston – S106 affordable housing spend agreed for Cowbridge conversion of the former Police Station and redevelopment of the former Magistrates Courts on Westgate into over 55+ affordable residential apartments - completed * Colwinston – Lamp posts repair – completed * Colwinston – Overhanging tree (Mr. G Bates) – reported and completed * Colwinston – Missing sign in Colwinston – reported and ongoing * Colwinston – State of roads in the village reported – waiting inspection report – ongoing * Colwinston – Litter Pickers Collection Point – matter raised and completed   **Roads approaching and within Colwinston**  VoGC Cllr C.Cave reported that the Highways have already inspected some roads and handed work to contractors to repair damaged areas. There was agreement in the meeting, that some work had already been undertaken and a number of areas remain marked ready for work to be completed. Cllr Cave asked about returning the issue to the VoGC if there were problems remaining at the end of current work, it was agreed that this would be approached by asking VoGC to deal with oversights. Cllr Cave also brought it to the attention of the meeting that the VoGC now had an on-line point to report all road defects directly.  **Coffin Stile**  This matter is dealt with under Matters Arising. |  |
| **9.** | **Reports of Council’s Representatives on Outside Bodies:**  **Village Charity Fundraising Group:** Cllr Jacobs reported that the next fund raising event was the Ascot Racing Day on the 19th June 2025..  **Village Hall Group (VHG):**  Cllr Nightingale reported that the transfer of ownership of the Village Hall from the VoGC to the VHG was now at Stage 2 and was progressing. However, the VoGC have asked the VHG to take ownership of both the Car Park and Playground when the hall is transferred. The VHG have advised that if the VoGC repair the car park to an acceptable standard, then they would accept that. The group declined to take ownership of the playground.  The VHG are currently investigating the transfer of the group to become a “Charitable Incorporated Organisation”, this will require a solicitor to undertake the transfer.  **St David’s School:**  Cllr C.Hadley reported that there were two classes in the School which have been merged, leaving a surplus of one member of the teaching staff.  The situation is under consideration by School management.  There were no other reports. |  |
| **10.** | **Finance:** The following matters were discussed at the meeting:     * **The bank reconciliation** at 30.04.25 was presented and approved by the Council. The statement was then signed by Cllr K.Jacobs..      |  |  |  | | --- | --- | --- | | **Bank Reconciliation for April 2025** |  |  | | **Balance B/Forward 1st April 2025** |  | **3,099.94** | | **Income Received** |  |  | | HMRC VAT refund | 1,359.90 |  | | A R Hickmott gift bluebells | 40 |  | | Vale of Glamorgan Council | 6,883.00 |  | | **Total Income** |  | **8,282.90** | | **Expenditure** |  |  | | 10 April Sal. J Egan | 307.60 |  | | 22 April service charge | 4.25 |  | | 25 April HMRC | 224.00 |  | |  |  |  | | Total Payments |  | **535.85** | |  |  |  | | Balance as at 30th April 2025 |  | **10,846.99** | |  |  |  | | Certified Accurate |  |  | | Signature |  |  |   **Payments Authorised and Agreed by Council:** The Council have agreed the following payments (please see Item 12 for details):   * £1,145.94 Invoice (09.05.25) from Mossfords for professional cleaning of War Memorial Stone. VAT is £229.19. Work agreed in previous minutes * £1213.84 Invoice (30.04.25) from South Wales Monuments for removal of existing plaque in War Memorial and replacement with new granite plaque. VAT £202.31. Work agreed in previous minutes.   **Donations via Section 137:**  £400 contribution to Old Ford Group (OFG) to support installation of bird boxes, agreed in March meeting and shown paid in April meeting (March Bank Reconciliation). The Council have a receipt for this donation from Mr P.Griffiths, OFG Treasurer, dated 20th March 2025.  **Quotations Agreed in these Minutes:** None received |  |
| **11.** | **Council Matters**  **Clerk Vacancy:** The Council discussed the position and the potential for appointing a replacement. The Council will merge with Llangan Community Council in April 2027, as such it would be beneficial if an interim arrangement can be put in place. The preferred choice would be to appoint a current Clerk from a local council who would act until the point of merger, or into the merger if appropriate. It has proven expensive and unproductive in the past to use media advertising for the Clerks post. As such Cllr Jones is undertaking research to determine if a current Clerk with another local council would also join CCC. |  |
| **12.** | **Village Maintenance Reports**  **Memorial Refurbishment:** As reported in the previous minutes the refurbishment of the memorial has now been completed and has been noted for the quality of the work. Both companies have submitted invoices for payment and South Wales Monuments have also included a **10-year** guarantee on the plaque, submitted as an email (12/05/25). The invoices have been included under Finance for payment.  **Little Hill:** Cllr G. Jones reported that the steps up Little Hill were again covered in debris from trees and also there was an overgrowth of plants encroaching the pathway. It was agreed that Cllr E.Lewis will approach Colin Anstee (Tree Surgeon) ask for a quote to prune the appropriate trees and also approach Richard Morgan to get a quote to remove general overgrowth and tree debris.  **Village Signs:**  It was noted during a short discussion that the village sign is still missing at the approach towards the village, travelling from Crack Hill on the A48. There is damage to signs at both junctions with Tair Groes. These are now long-standing problems and have been the subject of reports to the VoGC. Cllr E.Lewis said he has reported the matter to the VoGC Chief Executive, who has reported back that the matter has been referred to the appropriate operations officer. VoGC Cllr C.Cave said that there appears to be systematic damage to village signs both in Colwinston and Llangan. |  |
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| **13.** | **Old Ford Project**  **Grant Application:**  Cllr E.Lewis completed and submitted a grant application for works to be completed in the Old Ford area and adjacent woodland. The works included removing some diseased trees from the woodland area, fencing and a gate for the woodland etc’. It is now a matter of waiting to see if the application is successful.  **Bluebell Bulbs:** This was covered in Item 4. |  |
| **14.** | **Correspondence**  All relevant correspondence received by the Clerk has been forwarded to members during the period covered by this report. All members may request a discussion on related issues.  The points raised included:  Email from Tracy Gilmartin of OVW headed    **Motions for 2025 Annual General Meeting**    Member councils are invited to propose a maximum of two motions for debate at the AGM on Wednesday 1st October 2025, which must arrive no later than noon on 20th June 2025 for consideration by the AGM Motions Committee. The general requirements that apply to any motions raised were covered in the meeting. No motion was raised by the Council. |  |
| **15.** | Planning Matters – Update on Current Application  There were no current planning applications or appeals to consider.  **A Previous Request:** An Email (19.05.25) did arrive from Sandra Thomas, VoGC, Public Rights of Way Assistant. The email was to check the position of the Council regarding a matter which was raised in an email (29.07.24). Sandra Thomas had previously written to ask the Council view of a proposal to create a bridleway along the lane between the A48  and Golygfa, Colwinston.  At the meeting the Council gave the same response as previously, as follows: The path follows an ancient entry road to the village and the Council would offer no objection. The Clerk will reply to Sandra Thomas. | **CLK** |
| **16.** | **AOB:** The Council have asked the Clerk to ask the VoGC if planning consents in the Colwinston area are being checked to ensure that construction follows the planning granted. | **CLK** |
| **17.** | **Date & Time of next meeting:** Monday 16th June 2025, at 7pm.  The meeting closed at 8.45 pm. |  |